



RECTANGULAR (TWO HOLE) WEIGHT LOSS COUPON KIT

USER INSTRUCTIONS

SPECIAL NOTE: Before installing (exposing) and/or removing (extracting) of this weight loss coupon, **READ ALL INSTRUCTIONS**. This kit only contains one (1) weight loss coupon.

When installing and/or removing the weight loss coupon, be sure to follow your company's Safety and Environmental Procedures.

GENERAL INFORMATION

This weight loss coupon is shipped in an inhibited envelope to prevent rusting prior to installation. In addition, the weight loss coupon is shipped with two (2) pre-installed isolators to electrically isolate the weight loss coupon from the metallic holder. Because weight loss coupons are extremely clean and very sensitive to contamination, the handling instructions should be followed when the coupon is installed and removed.

HANDLING INSTRUCTIONS

- Step 1. Never touch the weight loss coupon without wearing clean disposable gloves.
- Step 2. If the unexposed weight loss coupon is contaminated by touching with bare hands, is dropped, or if the inhibited envelope is damaged or destroyed, do not use the weight loss coupon. Replace the coupon with a new, clean coupon.
- Step 3. Avoid touching/scraping the piping, drip, or vessel with the coupon.

COUPON REMOVAL INSTRUCTIONS

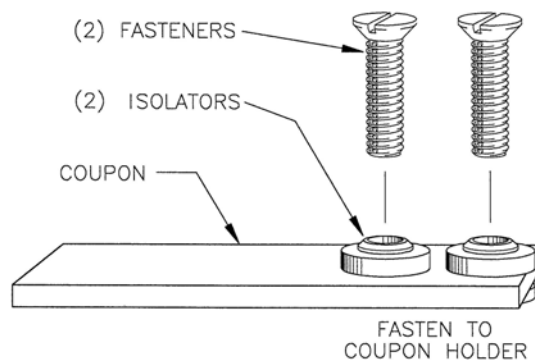
- Step 4. Follow your company's Standard Operating Procedures (SOPs) for weight loss coupon holder removal and/or installation in pressure piping.
- Step 5. Remove the coupon holder with the exposed coupon. Do not touch the exposed weight loss coupon with bare hands. The weight loss coupon should be handled carefully, to avoid any mechanical damage.
- Step 6. Visually inspect the coupon for deposits and damage, and record this information in the "Coupon Removal" section of the Weight Loss Coupon Report Form.

COUPON REMOVAL INSTRUCTIONS (continued)

- Step 7. Place one of the cotton gloves on the hand to be used to remove the exposed weight loss coupon. Grab the coupon with the gloved hand, remove the bottom fastener and the top fastener (use a regular-blade screwdriver to unscrew the fasteners), freeing the coupon, and place the exposed coupon back into its original envelope. Dispose of the cotton glove. (It will not be used again). Seal the envelope. Keep the two (2) fasteners. They will be reused.
- Step 8. Record the weight loss coupon exposure location, coupon type, date exposed, date removed, remover's name, and any comments. This information should be recorded on the front of the original coupon envelope and on the enclosed Weight Loss Coupon Report Form.
- Step 9. With the weight loss coupon removed, bagged, and sealed, the information recorded on the original coupon envelope's front, and the Weight Loss Coupon Report Form completed, the coupon and Weight Loss Coupon Report Form are to be packed and shipped promptly to MSES Consultants, Inc. Corrosion Products Division, using the supplied return address label. The weight loss coupon and the Weight Loss Coupon Report Form should be shipped in a padded envelope.

INSTALLATION INSTRUCTIONS

- Step 10. Follow your company's Standard Operating Procedures (SOPs) for weight loss coupon holder removal and/or re-installation in pressure piping.
- Step 11. Before removing the weight loss coupon from the envelope record the following information on the front of the envelope and on the Weight Loss Coupon Report Form - coupon exposure location, coupon type, date exposed, installer's name, and company name.
- Step 12. Inspect the holder, to ensure that the holder is intact.
- Step 13. Remove the coupon from the envelope with the gloved hand, and place the coupon on the holder. Insert the top fastener through the isolator and into the holder and tighten, first by hand to start the fastener into the holder, then snug the fastener to the holder with a regular-blade screwdriver (see illustration below). Repeat this procedure for the bottom fastener. With the coupon secured to the holder, proceed with Step 14 as rapidly as possible.



- Step 14. Re-install the coupon holder back in the pipe, drip, vessel, etc., making sure not to touch/scrape the coupon on the sides of the pipe, drip, vessel, etc. The re-installation of the coupon holder is to be in accordance with your company's Standard Operating Procedures (SOPs) for coupon holder removal and/or re-installation in pressure piping. Dispose of the cotton glove. It will not be used again.
- Step 15. The original envelope, in which the coupon was shipped and onto which the installation information was recorded, and the Weight Loss Coupon Report Form for the installed coupon should be kept in a clean, dry, and safe place until the coupon is removed. The original envelope and form are to be used when removing the exposed coupon, as outlined by Step 7.



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WEIGHT LOSS COUPON REPORT

COUPON LOCATION IDENTIFIER

Company Name _____
 Operation Location _____
 Address _____ Telephone _____
 City/State/Zip _____ Fax _____
 Contact Person _____ E-mail _____

WEIGHT LOSS COUPON COLLECTION INFORMATION

Storage Field _____ Line Number _____
 Drip Name _____ or Number _____
 Well Number _____ Vessel _____
 Other _____
 District/Township _____ County _____ State _____
 Coupon Type Cylindrical Circular Rectangular _____ (Other)
 Coupon Serial Number _____

COUPON INSTALLATION	COUPON REMOVAL
Date In _____ Installed By _____ Comments _____ _____	Date Out _____ Removed By _____ Appearance _____ Deposits <input type="checkbox"/> Yes <input type="checkbox"/> No Color _____ Comments _____ _____

REMOVED COUPON SHIPMENT

- Place removed coupon in original envelope and tape envelope flap.
- Complete this Report Form and provide copy with returned coupon.
- SHIP TO:
 David Fisher
 Corrosion Products Division
 MSES Consultants, Inc.
 609 West Main Street
 Clarksburg, WV 26301

COMPANY CONTACT & REPORT SUBMITTAL

Name: _____
 Address: _____

 Telephone: _____ Fax _____
 E-mail: _____

Do you want a replacement coupon shipped with your report for this location? Yes No